

IEEE OC Section R60027
14-April-2016 ExCom Meeting Minutes

LOCATION: 41 Tesla, Irvine, CA 92618 (NW EMC building)
 TIME: 6:00pm – 6:30pm (Network & Dinner); 6:30-8:30pm ExCom Meeting
 WebEx: ~~Call in: 866-203-0920; Access Code: 871-803-0296;~~
 Meeting No: ~~590-193-855~~

<https://ieeemeetings.webex.com/ieeemeetings/j.php?MTID=m9e207ce01ae47f85b7ac1cd58d794ad3>

Prepared By: Raja Khabbaz, OCS Secretary, email: raja.khabbaz.us@ieee.org

Attendees:

Name	Position	Name	Position
Gora Datta	OCS Chair	Brian Hagerty	R6 Ed Chair
Arti Roth	OCS Treasurer	Wesley Masenten	OCCN
James Grise	OCS Vice Chair	Shirley Tseng	OCCN
Raja Khabbaz	OCS Secretary	Harshad Parmar	EMBS
Noah Flaum	OCEC VP	Brandon Young	Cyber Security SIG
Lan Nguyen	Com SIG	A Schwarz	Cyber Security SIG
John Collins	EMBS	Arie Shen	Guest
A. Winsor Brown	OCCS	Irvin Huang	Young Professionals
Roger Wilson	PES-IAS	Paul Herrick	PSES
Homi Ahmadi	PSES	Colleen Neugebauer	Game SIG
Jonathan Calderon	CSUF SC	Nick Massetti	E-Lynx Coordinator
Doug Teeter	CSUF SC	Megha Sod	Guest
Massimo Mitolo	OCS Past Chair	Kumar Ramajayam	STEM Chair
Christine Rather	Listserv Manager	Assad	Guest
Michelle Shinto	Guest		

- 1.0 Presentation and adoption of the present Agenda. Moved: Arti Roth, Seconded: James Grise.
- 2.0 Approval of March 2016 Meeting Minutes, as emailed to ExCom. Brian Hagerty, Seconded: Christine Rather.
- 3.0 Chair Report and Update – James Grise (VC) presented. James was filling in for Gora.
 - 3.1 **Membership Drive.** Emphasis for need to grow membership. Look to you for friends, colleagues, or anyone that maybe interested in joining.
 - 3.2 **New Opportunities.** Looking for creative ways to recruit and retain members. Remember to utilize promoting members to Senior Members is a good retention tool.
- 4.0 **Budget Update** – by Arti Roth, Treasurer
 - 4.1 Starting Balance: \$64,000
 - 4.2 The rebate should be between \$12k - \$13k
 - 4.3 Below is the preliminary budget:

4.4	A	EXCOMM	Rebate				Chapter	Web	Educational	Interest	Other	
	d	dinner	Redistribution	Gala	Barbeque	Travel	Support	Support	support	Income	Income	Rebate
January										15		
February		150								15		
March		250								15		
April		250								15		
May		250								15		
June		250								15		13000
July		250			5000					15		
August		250								15		
September		250								15		
October		250								15		
November		250		8000						15		
December		250	5000			2000	3000	600	1000	15		
		2650	5000	8000	5000	2000	3000	600	1000	180		13000
total expense		27250										
total income		13180										

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4.5 A new budget committee will consist of Nick, Brandon, Arti, Brian, James, and Gora

4.6 Some ideas to reduce spending include doing a formal Gala every other year.

4.7 The goal is to reduce spending and increase cash flow so the organization is cash positive.

5.0 Young Professionals – 2015 Reimbursement Discussion – Irvin and Arti

5.1 Irvin was seeking a reimbursement of \$350 that was used in 2015 for young professionals' and students' meetings and events to purchase food and snacks. The food and snacks at these events helped recruitment and retention. Irvin has submitted receipts with his request. Normally, retroactive reimbursements are not allowed. The ExCom voted unanimously to grant Irvin's request. This is a one-time exception, and will not be allowed moving forward.

6.0 2016 OCS STEM Chair Report – presented by Kumar Ramajayam

6.1 MiniMAKEathon – April 16-17

- Golden West College is supplying USB Drives.
- Irvine Valley College pledge \$3k to sponsor any students from Irvine Unified and Laguna Unified.
- Olakia has pledged \$200.
- Still severely short on funds. Will ask IEEE OC Section for financial assistance in the estimate amount of \$5,000.

7.0 2016 Region 6 Awards

7.1 James and Harshad had a meeting.

7.2 Nominations are due May 21. See sites.ieee.org/OCS/awards.

7.3 Harshad will email the categories and information.

8.0 E-Lynx – Update by Nick Massetti

8.1 Nick is working on E-Lynx with Paul Wesling. Nick updated the group that the website is being created in WordPress which will allow it to have multiple editors, be responsive, be compatible with mobile devices, and assist with search engine optimization. The email with the update from Paul to Nick is attached to these meeting minutes.

9.0 OC Student Chapter Update – Jonathan

9.1 OC Chapter representatives were not present. No update was given.

10.0 Technology and Engineering Management Society (TEMS) Technical Chapter.

10.1 TEMS currently does not exist in OC Section. IEEE wants to open an OC Chapter. Looking for 5-7 members. Brian gave us some insight on IEEE's intuitive to create a MBGE

(master's in business general engineer). Contact Gora if you would like help start a TEMS chapter.

11.0 Women in Engineering

11.1 Last meeting's update was: Gora would like the section to start an WIE Affinity Group.

Megha will consider being the chair for the WIE Affinity Group. She currently participates in her employers WIE group. Gora will assist in the process to setup the group.

11.2 James emphasized the importance of an affinity group dedicated to women in engineering.

Megha was not present to updated us on whether she will be the chair. Gora can update us upon his return.

12.0 IEEE Events - Updates

12.1 Future Leaders Forum - <http://futureleaders.ieeeusa.org/>

- PACE requesting financial help/contribution from Section.
- Will be held on July 28-30.
- James is heading a group that will be attending.

12.2 SusTech 2016 Conf is also scheduled for this year - <http://sites.ieee.org/sustech/>

12.3 Global Humanitarian Tech Conf is also schedule for this year - <http://sites.ieee.org/ghctc/>

13.0 Computer Society was the focus Chapter.

13.1 Computer Society meets every 4th Wednesday of each month at ATEP in IVC (15445 Lansdowne Rd, Tustin, CA 92782). They have hosted many events. The CyberSecurity SIG's Speakers can be found on cssig.brats.com. The Game Sig will also be hosting the 5th annual Game Showcase at UCI's The Cove on May 7th. This event is being sponsored Intel and has grown in the past few years. Registration is being handled through Eventbrite. More information can be found on Facebook, Twitter #gamesig, Eventbrite, UCI's website (innovation.uci.edu), and on IEEE OC Section website.

14.0 Adjournment moved by Arti, and seconded by Raja.

Next meeting: Thursday, May 12, 2016 at 6:00PM PT.

For Questions and/or Corrections please contact me at:

Raja Khabbaz, OCS Secretary | cell: 949.945.4960 | email: raja.khabbaz.us@ieee.org