

IEEE OC Section R60027
2016-Oct-13 ExCom Meeting Minutes

LOCATION: 41 Tesla, Irvine, CA 92618 (NW EMC building)
 TIME: 6:00pm – 6:30pm (Network & Dinner); 6:30-8:30pm ExCom Meeting
 WebEx: Call in: 866-203-0920; Access Code: 871 803 0296;
<https://ieeemeetings.webex.com/ieeemeetings/j.php?MTID=m9e207ce01ae47f85b7ac1cd58d794ad3>
 Prepared By: Raja Khabbaz, OCS Secretary, email: raja.khabbaz.us@ieee.org

Attendees:

Name	Position	Name	Position
Gora Datta	OCS Chair	Brian Hagerty	R6 Ed Chair
Arti Roth	OCS Treasurer	Wesley Masenten	OCEN
James Grise	OCS Vice Chair	Shirley Tseng	OCEN
Raja Khabbaz	OCS Secretary	Harshad Parmar	EMBS
Lan Nguyen	Com SIG	Brandon Young	Cyber Security SIG
John Collins	EMBS	Art Schwarz	Cyber Security SIG
Asad Abu-Tarif	OCES	Arie Shen	Corporate Liaison
Roger Wilson	PES-IAS	Irvin Huang	Young Professionals
Rob Ryan	Proxy PES-IAS	Paul Herrick	PSES
Homi Ahmadi	PSES	Colleen Neugebauer	Game SIG
Doug Teeter	CSUF SC	Nick Massetti	E-Lynx Coordinator
Massimo Mitolo	OCS Past Chair	Megha Sod	Women in Engineer
Christine Rather	Listserv Manager	Kumar Ramajayam	STEM Chair
Michelle Shinto	Guest	Thuy Do	Guest
Angela Youn	Guest	Kay Das	Guest
Anna Papió	WIE Chair	Doug Teeter	CSUF Chair
George Carson	Guest	Farhad Mafie	OCEN / SSCS

- 1.0 Presentation and adoption of the present Agenda. Moved: James Grise, Seconded: Anna Papiro.
- 2.0 Approval of September 2016 Meeting Minutes, as emailed to ExCom – unanimous.
- 3.0 Chair Report and Update – Gora.
 - Gora updated the ExCom group on evolving groups within the section. The section has two new groups, the Cyber Security Sig, and the Women in Engineering Society. TEMS signatures to be formed: George, Anna, James, Kay, Ari, Harshad, Gora, Art, Nick, Brian.
 - Gora Updated on Closure of Chapters/Affinity groups within our section. The groups and status is as follows:
 - Aerospace and Electronic Systems Society (AESS) has activity and will not be closed.

- Consumer Electronics Society (CES) – It has been requested by the section to close the chapter. The recommendation came from CES’s past chair. HQ is in support of this request.
 - Solid State Circuit Society (SSCS) – Has not shown any interest or activity.
 - Component Packaging Manufacturing Technology (CPMT) – George is going to send an email to see if interest is still there amongst the section. A technical talk, meeting, and/or gathering needs to take place to show activity. Doug suggested that Cal State Fullerton has room to host an event and can get students to attend. Broadcom is another venue option with very low venue fee (estimate \$35-\$50).
 - Robotics Automation Society (RAS) – Robert Castano may give a talk to show activity and revive interest in the chapter.
 - New Initiatives/Projects – Gora would like OCS to form an incubator. Looking for someone to spearhead a small committee for this intuitive. San Diego Section has formed a similar program. Idea is that the incubator initially will not give financial support, but guidance, advisory, mentorship, and help. A financial component to find project is possible when a structure is in place. Cal State Fullerton was suggested as a possible partner, venue, and/or collaborator.
 - IEEE Elections – New president was elected. Chapters need to form elections this year for 2017 to start a new slate. Need to utilize vTools for the elections. Terms can be 1 or 2 years.
 - L31 & Financial Filings – All chapters need to file L31 & Financial filings by January. Last year was February for early filing. L31 filings are done using vTools. Financial Filings are done with NetSuite. If your chapter has a CBRE account, the filing is a bit easier. Even if no activity, each group needs to file. Gora suggested next meeting be focused on L31 & NetSuite filing and training.
 - IEEE Area Meeting
 - Last week was the IEEE Area Meeting in Phoenix, AZ. Gora attended. The participants were from the Southern Area. At the meeting, IEEE discussed potentially having the L31 & NetSuite’s filings be quarterly, instead of yearly. Gora will send out Area Meeting minutes and updates.
- 4.0 Budget – Arti was traveling and not present. No major spending has taken place. Arti will update the committee in the next meeting.
- 5.0 BBQ – Gora suggested this year’s BBQ be collaborated with Orange Coast College’s (OCC) Science Night being held on Friday, October 21st from 6pm-9pm. The target audience are middle school and high schoolers. OCC will provide dinner, parking, and students will host tours. Are is working on getting a keynote speaker. Cost to OCS is \$1,500.00. Nick motioned to approve the event and cost. Lam seconded the motion. Event passed.

6.0 Corporate Outreach & Membership Development Update – Ari

- CalIT2 speaker George had a very high turnout and gave a well-received lecture.
- Some good connections were made with UCI.

7.0 Regional Collaboration

- OCEC's had a forum with 5 speakers in different disciplines that Gora attended. Gora is trying to get the slide deck to share with OCS.
- IEEE LA Council – No Update.
- San Diego Section – Will be having a conference on October 20 and 21st. Thursday morning, the new President Elect will be giving a key note address. Gora will forward event information to OCS.

8.0 Industry – update

- UCI CalIT2 has many upcoming events to keep a look at for.
- UCI – University has a Research Unit in place that funds events, conferences, research, helps with research grants, and corporate sponsorship. UCI's Institute for Software Research (ISR) uses the Research Unit.
- Arie met with UCI's former business school dean. Arie got Brian connected with Patricia Beckman at IVC.
- Gora and Brian will be meeting with Golden West.
- Chapman University will soon be joining IEEE. They have been accredited for a new Computer Science Program.

9.0 2016 OCS STEM – Position is vacant. Anyone interested let Gora know.

10.0 E-Lynx – Update by Nick Massetti

- Site is up. E-Lynx.org. Some events are already on the website.

11.0 Chapter Updates

- WIE – Had a chapter meeting. Nov 15 guest speaker. Still filing positions. Started a Facebook and Twitter account.
- Product Safety – Chapter was dormant during the summer. Restarted with forensic analysis talk on crude oil explosions and hotel space heaters.
- Young Professionals- UCI engineering alums are active in the group. Get together for Boba night 1st Tuesday. Small and meaningful meeting.
- CyberSecurity – Meeting on the 26th. Workshop on penetration testing. December's workshop is being conducted by their sponsor. On Oct 26th will mark the 1 year anniversary of the group. Cake ceremony will be held.
- Communication Signal Processing – Had a distinguished speaker on 10/12. Drew a good size crowd. Will have a speaker next month.
- CSUF – Doug Teeter, the Chair, updated us that Intel is interested in sponsoring TitemCom. Doug is also graduating this December and a new student chapter chair will be taking over.
- SSCS – Been meeting at Microsemi in Aliso Viejo. Farhad informed the committee that Microsemi also has a large conference room should any group want to host an event. Also October 19 and 20 is the international chip conference.

12.0 Meeting was adjourned

Next meeting: Thursday, November 10 at 6:00PM PT.

For Questions and/or Corrections please contact me at:

Raja Khabbaz, OCS Secretary | email: raja.khabbaz.us@ieee.org