



PACE Training

Emilio Salgueiro
R2 PACE Coordinator

Region 2 Meeting
21-22 April 2013



What is PACE?

(Professional Activities Committees for Engineers)

- A network of IEEE volunteers and committees organized at the section and chapter levels with support from Regions and IEEE-USA.
- PACE promotes:
 - The professional interests of the U.S. members
 - The professional activities within sections of the region and student branches.
 - A mechanism for communication of members' views on their professional needs.

PACE Focus Areas



- Pre-College STEM Education/Literacy
- Employment Assistance
- Career Assistance
- Professional Education
- Government Activities/Public Policy

Sample PACE Activities

- Professional Development Seminars (1 day workshops on professional topics)
- Speakers on Professional Topics at Section/Chapter Meetings
- Panel Sessions or Tutorials at Local Technical Meetings and Conferences, etc.
- Science Fairs, Robotics Competitions, Teacher in Service Partnerships
- National Engineers Week celebrations
- Career Days; local Employment Network meetings
- Informative Articles in Society, Section Newsletters
- State Capitol Visit Days, Meetings With State/Local Gov't Officials and/or local meetings with Congressional representatives



Ten Step Plan for PACE Chairs



1. Get to know your section's past PACE Chair and review previous section PACE activities
2. Get to Know Your Region PACE Coordinator and other section and regional officers
3. Assess professional interests/concerns/needs of your Section/Chapter members
4. Explore the IEEE-USA PACE Website and the IEEE-USA Annual Meeting for available resources
5. Get familiar with funding options, forms and processes
6. Develop an Activity Plan for your first year
7. Recruit Volunteers to assist with the Activity Plan
8. Execute, assess and review your first year's plan
9. Create a three year Activity Plan
10. Identify and groom your replacement

PACE Modules

- IEEE-USA's PACE Modules bundle resources on topics of interest to U.S. IEEE members. Here you'll find powerpoint presentations, webinars, articles, E-Books and other resources from IEEE-USA to help you build a PACE event or program.



**Finding A
Job**



**Managing
Your Career**



**Employment
Network**



**Professional
Development**

<http://www.ieeeusa.org/volunteers/pace/modules/default.asp>

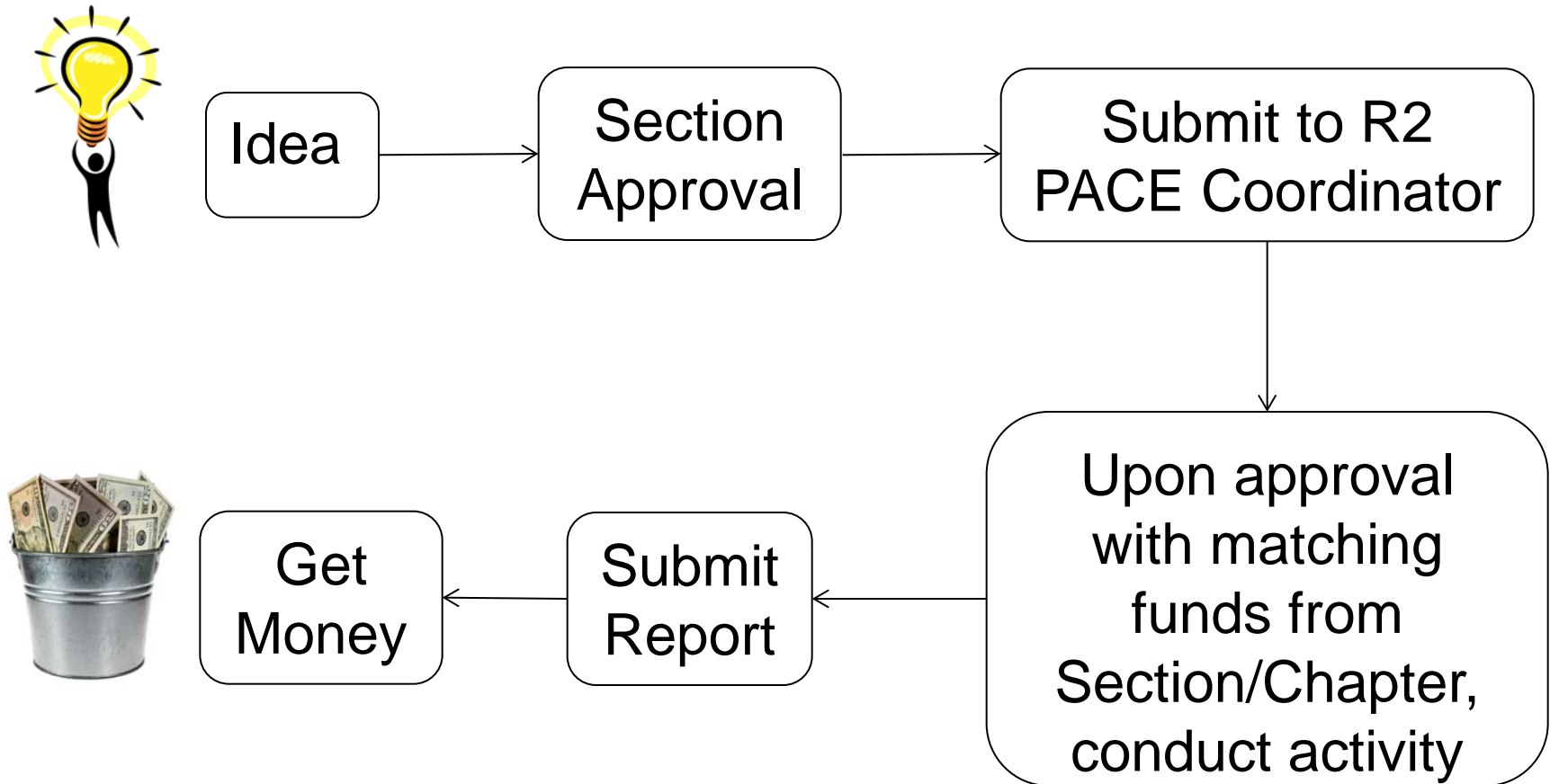
Other IEEE-USA Resources

- IEEE-USA PACE Web Page
(www.ieeeusa.org/volunteers/pace)
- Brochures and literature, e.g.:
 - Six Threats to Your Retirement Income Security
 - How to Organize for Government Activities at the State Level
 - IEEE-USA Congressional and Executive Fellowships
 - Student Professional Awareness Conferences
- “The Engineers Guide to Employability”
 - Available for \$20, or FREE to unemployed members

Other Resources

- Within IEEE:
 - Financial assistance from Region/Division
 - IEEE speakers from within your local area
 - Region/Division library (audio and video tapes)
- Outside IEEE:
 - Human Resources Managers
 - Local Chamber of Commerce
 - Lawyers on legal aspects of the profession
 - Local business leaders
 - Accountants
 - Financial planners

What Is the Process?



PACE Project Funding



- Project grants of \$500-1500 are available.
See: www.ieeeusa.org/volunteers/pace/funding.asp
- In order to receive funding for a PACE project, a PACE Project Request Form must be filed with your Regional PACE Chair and the appropriate IEEE-USA Staff.
- After the completion of the Project, a PACE Project Report Form must be filed with your Regional PACE Chair and the appropriate IEEE-USA Staff.
- Final funding payments may not be made until the final report is received and approved.

PACE Vtools Incentive Funding

- IEEE-USA is offering a \$200 incentive to any US section that holds 3+ PACE events in 2013 with cumulative participation of 100+ persons and that reports them as a “professional meeting” using IEEE vTools (L-31 reports).
- Sections that started their events in 2012 but did not meet the criteria in 2012, are able to count their previous year’s activities to qualify for the incentive in 2013.
- Meetings may use the pre-packaged IEEE-USA modules or any other PACE topic of local interest.



PACE Vtools Incentive - Continued

- Vtool reports are reviewed quarterly by the PACE Committee. If/when a Section has fulfilled the requirements, the \$200 bonus is transferred to the Section's Concentration Banking account and the Section Chair is notified by email.
- Payments will be made on a first-come, first-served basis until available funds are exhausted.
- Questions regarding this special incentive should be directed to your Regional PACE Coordinator:
<http://www.ieeeusa.org/volunteers/pace/contacts.asp>

2013 IEEE-USA PACE Committee

Chair	Ravi Todi
Region 1	Ron Tabroff
Region 2	Emilio M. Salgueiro
Region 3	John Montague
Region 4	Tarek Lahdhiri
Region 5	Kheng Swee Goh
Region 6	Doug Askegard
Chapters Coordinator	Murty Polavarpu
GOLD Representative	TBD [Asked Ed to get someone]
VP (Ex-officio)	Ed Perkins
Staff	Sandra Kim

PACE Committee Goals and Objectives

- Provide for the distribution of various IEEE-USA Committee products and programs to members
- Stimulate and facilitate professional activities.
- Communicate between IEEE US Members and IEEE leadership
- Develop and update training materials for PACE leaders
- Provide input to the IEEE-USA Annual Meeting

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