

Biweekly telecons are on Thursdays at 10 a.m. Eastern.

Antitrust and IP awareness

1. This is a TECHNICAL committee. Please familiarize yourself with [these antitrust and IP guidelines for IEEE meetings](#).
2. Report the existence of any patent claims that might be essential to implementers of any proposed standards (Potentially Essential Patents):
 - Speak up now, or
 - Report any essential patents of which you are personally aware to the Chair, or
 - Cause a Letter of Assurance to be submitted to the IEEE-SA

Guidelines for IEEE-SA Meetings

- All IEEE-SA standards meetings shall be conducted in compliance with all applicable laws, including antitrust and competition laws.
- Don't discuss the interpretation, validity, or essentiality of patents/patent claims.
- Don't discuss specific license rates, terms, or conditions.
 - Relative costs, including licensing costs of essential patent claims, of different technical approaches may be discussed in standards development meetings.
 - Technical considerations remain primary focus
- Don't discuss or engage in the fixing of product prices, allocation of customers, or division of sales markets.
- Don't discuss the status or substance of ongoing or threatened litigation.
- Don't be silent if inappropriate topics are discussed ... do formally object.

If you have questions, contact the IEEE-SA Standards Board Patent Committee Administrator at patcoms@ieee.org or visit <http://standards.ieee.org/about/sasbpaccom/index.html>

See IEEE-SA Standards Board Operations Manual, clause 5.3.10 and "Promoting Competition and Innovation: What You Need to Know about the IEEE Standards Association's Antitrust and Competition Policy" for more details.

Call for Potentially Essential Patents

If anyone in this meeting is personally aware of the holder of any patent claims that are potentially essential to implementation of the proposed standard(s) under consideration by this group and that are not already the subject of an Accepted Letter of Assurance:

- Either speak up now or
- Provide the chair of this group with the identity of the holder(s) of any and all such claims as soon as possible or
- Cause an LOA to be submitted

IEEE STANDARDS ASSOCIATION



Agenda (updated 14 November):

- Roll Call of Working Group Members
 - You can now go into the [roll call document](#) and update your attendance.

Old Business

- Repeat Announcements:
 - Reminder – Next meeting delayed to 6 December (due to I/ITSEC last week of November).
 - Human Computer Interaction International (HCII) Adaptive Instructional Systems Conference: If you are interested in a role on the conference board, as a session chair, or as a tutorial chair, please contact Bob Sottolare directly at aeturnabob@gmail.com.
 - HCII AIS conference (July 26–31, 2019)
 - At least three standards sessions
 - Conceptual Models
 - Interoperability
 - Competency Modeling
 - Attempting to schedule two hour block for open meeting
- Officer Reports:
 - Vice Chair (Eric Domeshek)
 - Secretary Report (Drew Hampton)
 - Treasurer Report (Jody Cockroft)
 - Recruiting Coordinator Report (Ben Goldberg)
 - Collaboration – ICICLE Report

- Collaboration – IEEE 9274 Report (Keith Brawner)-Andy Johnson reported-meeting held last Tuesday-letter to be sent to LRS vendors that will be affected by changes for should start requirements to get their feedback

New Business:

- AIS2 Review
 - Manuscripts posted to [IEEE website](#) under "Documents".-changes should be made by end of month (Nov). Expect Proceeding document to be published by end of December
 - Presentations available on [meeting website](#).
 - Potential conference venues to align with our face-to-face working group meetings (Ben Goldberg and team)-international participation desired
 - Ben will be presenting his team's recommendations to the WG officers around the end of the month.
 - AAI, FLAIRS, IITSEC are possibilities
 - Members should send recommendations or input to Ben Goldberg soon. (note efficacy and value for suggestions)
- Related venues:
 - [FLAIRS-32 Special Track: Intelligent Learning Technologies](#) — Paper submission deadline 19 November 2018 (POC-Keith Brawner)
- Anne Knowles has made structural progress with her ontology subgroup.
- Paula Durlach gave update for her sub-group on AIS Best Practice for Testing of AIS Systems
- AIS WG Policies & Procedures
 - Having received no comments, P&P documentation is now official.

How to join the telecon...* If you have a join.me account or want to sign up, please go to: join.me/IEEE-CAIS (need to login) If you want to join as a guest, go to join.me, and use Conference ID: 854-669-751 to join the meeting (anonymous login, but asks for your name later)

- Dial this number for voice: +1.646.307.1990 If you want to present, you will need to either: download the join.me app so I can pass control to you OR I can flip slides for you if you email me your presentation by 0800 on Thursday.

(Note: some people have issues logging into Roll call document as they cannot access Google)

Meeting adjourned at 9:55 a.m. CST

Next meetings: December 6, December 20, January 3