

**IEEE P7003 Working Group  
Meeting Agenda  
4<sup>th</sup> July 2019 / 1:00 P.M. – 2:30 P.M. UTC  
Teleconference**

- 1. Call to Order**
- 2. Roll call and Disclosure of [Affiliation](#)**
- 3. Approval of July Agenda**
- 4. [IEEE Patent Policy](#) (Call for Patents)**
- 5. Approval of 6<sup>th</sup> June meeting minutes**
- 6. Announcements**
  - I. Schedule and aims of Asia face-to-face on August 1<sup>st</sup> & 2<sup>nd</sup>
  - II. Organizing of satellite meeting in London
- 7. Updated Outline Discussion**
  - I. Use Cases & Adoption
  - II. Topic updates – 5min summaries
    - i. Project Conceptualisation
    - ii. Stakeholder Analysis
    - iii. Risk and Impact Assessment
    - iv. Go/No-Go
    - v. Algorithmic system design stages
    - vi. Representativeness of data
    - vii. Evaluation of processing
    - viii. Outcomes evaluation
    - ix. Transparency and Accountability
    - x. Documenting
    - xi. Taxonomy
    - xii. Legal frameworks
    - xiii. Psychology
    - xiv. Cultural aspects
- 8. Conferences and Whitepapers**
  - I. Canada-UK Artificial Intelligence Initiative funding opportunity – deadline September

[http://www.sshrc-crsh.gc.ca/news\\_room-salle\\_de\\_presse/latest\\_news-nouvelles\\_recentes/2019/upcoming\\_canada-uk\\_ai-eng.aspx](http://www.sshrc-crsh.gc.ca/news_room-salle_de_presse/latest_news-nouvelles_recentes/2019/upcoming_canada-uk_ai-eng.aspx)

- II. Call for Papers: Artificial Intelligence in Government – deadline 1 November  
<https://www.computer.org/digital-library/magazines/co/call-for-papers-artificial-intelligence-in-government-cfp>
- III. FAT\*2020 Call for Papers – deadline 22 August  
<https://fatconference.org/2020/callforpapers.html>

## **9. Any Other Business**

## **10. Future Meetings**

Thursday 1<sup>st</sup> August 15:00 UTC  
Thursday 5<sup>th</sup> September 13:00 UTC  
Thursday 3<sup>rd</sup> October 15:00 UTC  
Thursday 7<sup>th</sup> November 13:00 UTC  
Thursday 5<sup>th</sup> December 15:00 UTC

## **11. Adjourn**