

## Minutes of the First Meeting of the Executive Committee of IEEE Vizag Bay Sub Section

Date and Time: 19<sup>th</sup> Jan 2019 at 18:00 hrs

Venue: IETE Bhavan, AU College of Engineering Campus, Visakhapatnam.

The following are present:

1. Sri Sriram, Chair 2019 IEEE Vizag Bay Sub Section
2. Dr. Abraham Varughese, Chair 2018 IEEE Vizag Bay Sub Section
3. Prof N. Deepika Rani, Vice Chair 2019 IEEE Vizag Bay Sub Section
4. Sri Md Khwaja Muinuddin Chisti, Secretary 2019 IEEE Vizag Bay Sub Section
5. Prof R. Ramana Reddy, EC Member IEEE Vizag Bay Sub Section
6. Prof VVSSS Chakravarthy, EC Member IEEE Vizag Bay Sub Section
7. Dr. P. Satheesh, EC Member IEEE Vizag Bay Sub Section
8. Sri A.Krishna Nag, IEEE Vizag Bay Sub Section
9. Dr. Lakshminarayana Sadasivuni, Member EC, IEEE Hyderabad Section

(Dr Ushabala, Mrs Vijaya and Dr T.S.N. Murthy were granted leave of absence)

- Dr Abraham Varughese welcomed all the members and narrated all the details of various events organized in 2018. He also expressed his satisfaction and gratitude to all the members support extended during the past two years 2017 and 2018. He wished that in coming years, IEEE Vizag Bay will improve its member and event base with the support of all the members.
- Dr. Lakshminarayana Sadasivuni introduced the New Slate -2019 members to all. He also briefed the summary of AGM proceedings (30<sup>th</sup> Dec 2018) to all the EC members.
- Sri Sriram, while addressing his Chairman's speech, thanked all the past Chairmen (Sri Gopi Kumar Bulusu, Prof G.S.N. Raju, Dr. Lakshminarayana Sadasivuni and Dr Abraham) for their constant endeavor for the growth of the Vizag Bay.
- Sri Sriram nominated Dr. Lakshminarayana Sadasivuni and Dr T.S.N. Murthy as EC Members of Vizag Bay. All the other members supported.
- The committee nominated Sri Arasavelli Krishna Nag as Student Activities Chair for IEEE Vizag Bay Sub Section
- The Committee nominated Dr V. Usha Bala as WIE Co-Ordinator for IEEE Vizag Bay Sub Section.
- The committee has approved change of signatories for bank transactions as follows (1) Sri Sriram Chair, IEEE Vizag Bay Sub Section (2) Mrs. Vijaya Treasurer IEEE Vizag Bay Sub Section (3) Treasurer IEEE Hyderabad Section (Any Two of the three above) [Action: Secretary to intimate: Secretary, IEEE Hyderabad for action]
- Prof R. Ramana Reddy mentioned that pro-active approach should be followed to improve the events in this geographical area and advised to create a data base of institutions willing to participate in organizing the events in association with IEEE [Action: Secretary and Sri A.K. Nag]

- Action plan for the year 2019 was discussed:

Sub-Committees formed as follows:

Professional Activities: (1) Mr. Md Khwaja Muinuddin Chisti, Secretary IEEE Vizag Bay Sub Section  
(2) Dr. P. Satheesh, EC Member, IEEE Vizag Bay Sub Section  
(3) Dr. T.S.N. Murthy, EC Member, IEEE Vizag Bay Sub Section

Student Activities: (1) Prof N. Deepika Rani, Vice-Chair IEEE Vizag Bay Sub Section  
(2) Prof R. Ramana Reddy, EC Member, IEEE Vizag Bay Sub Section  
(3) Sri A. Krishna Nag, SAC IEEE Vizag Bay Sub Section

Societal Activities: (1) Dr. Abraham Varughese Chair 2018  
(2) Dr. Lakshminarayana Sadasivuni  
(3) Sri G.V. Manoj Kumar NSTL, DRDO, Vizag.

*Terms of Reference:*

- (a) The Committee members will discuss/interact independently and form an action plan for the respective areas.
  - (b) Create a budgetary plan and Prepare a ppt presentation
  - (c) Present before next EC meeting of IEEE Vizag Bay Sub Section
- **ICISGT:** Dr. Lakshminarayana Sadasivuni informed all the members about the status of ICISGT. Since the proposed dates 10<sup>th</sup> & 11<sup>th</sup> May 2019 may coincide with Indian Parliament elections or post elections issues, the committee felt to post pone the ICISGT to June end or July first week depending upon the availability of Conference Hall and logistic support [*Action: Dr. Abraham Varughese/Dr SLN*].
  - Sri Chisti, Secretary offered vote of thanks to all the members present and the meeting ended with vote of thanks to chair.