



## Minutes of the Second Meeting of the Executive Committee of IEEE Vizag Bay Sub Section

Date and Time: 26<sup>th</sup> Feb 2019 at 18:00 hrs

Venue: Board Room, Fourth Floor, Karunya Residency, Opp Seven Hills Hospital, Ramnagar, Visakhapatnam-530002

The following are present:

1. Shri. K.V. Sriram, Chair, IEEE Vizag Bay Sub Section
2. Sri Md Khwaja Muinuddin Chisti, Secretary, IEEE Vizag Bay Sub Section
3. Mrs. M. Vijaya, Treasurer, IEEE Vizag Bay Sub Section
4. Dr. P. Satheesh, EC Member IEEE Vizag Bay Sub Section
5. Dr. Abraham Varughese, Past Chair, IEEE Vizag Bay Sub Section
6. Dr. Lakshminarayana Sadasivuni, Member EC, IEEE Vizag Bay & IEEE Hyderabad Section
7. Dr T.S.N. Murthy, Member EC, IEEE Vizag Bay Sub Section & Vice Chair COMSOC/SP Chapter
8. Dr V. UshaBala, WIE Co-ordinator, IEEE Vizag Bay Sub Section
9. Sri A.Krishna Nag, SAC chair, IEEE Vizag Bay Sub Section

Prof. N. Deepika Rani, Prof. VVSSS Chakravarthy were granted leave of absence

- Shri. K.V. Sriram, Chair welcomed the members and expressed his happiness about a good number of volunteers present in this meeting. He insisted to increase the number of programmes and membership of professional members. Many members suggested various methods to improve.
- **Professional Member Activities:** It was also decided to have face-to-face meetings with professional members across the sub-section area. Dr P. Satheesh mentioned that he spoke with several members in different parts of this sub-section and a detailed work plan in this direction will be prepared in 30 days (Action: Dr. P. Satheesh)
- In the First Sub-Section EC meeting held on 19-1-2019, it was decided that four to five meetings will be convened in this year with the following terms of reference:
  - 1) Identification of an institution/venue/Date/Time for these meetings
  - 2) Organize an event to explain the “Benefits of IEEE Membership” to the Professional Members. It is also decided to invite possible professionals in that area to join IEEE. A team from Vizag Bay Sub Section will participate in such events.
  - 3) The following volunteers will prepare an action plan and submit to Sub-Section EC soon. (Action: Mr. Md Khwaja Muinuddin Chisti for the Srikakulam and Visakhapatnam districts, Dr P. Satheesh for Krishna and East Godavari and Dr. T.S.N Murthy for Vijayanagaram and West Godavari Districts)
- **SN Members for Vizag Bay Sub-Section:** The Vizag Bay Sub-Section invited student volunteers for SN Members from all IEEE Student Members. Since this sub-section has 21 SBs active, it was decided to nominate seven SN members. Shri. A. Krishna Nag is advised to consolidate the list of Subsection Student Network representatives. Sri Krishna Nag also advised to see that such nominations spread over the geographical region, so that participation will be uniform across this sub-section area. (Action: Sri Krishan Nag is advised to make the list and send to the Chair, IEEE Vizag Bay Sub-Section for approval).



- **Joint SSR for Vizag Bay Sub-Section:** SAC, IEEE Hyderabad Section invited SSR/ Joint SSR nominations. All SSR/ Joint-SSR Nominations from this sub-section area are examined and the committee approves Mr. K. Sai Ram Kumar of GITAM, IEEE Student Membership No. 94431605 as Joint-SSR for this Sub-Section for the year 2019. (Action: Sri Chisti to inform Sri Venkatesh, Chair and Prof Vijayalatha SAC, Hyderabad).
- **Sub-Section Student Congress:** Sub-Section Student Congress is planned, and dates are not finalized. The committee authorized Shri A.Krishna Nag to finalize the dates and budget after discussion with Prof Vijayalatha (SAC) at the earliest. (Action Sri A. Krishna Nag)
- **WIE Event:** One WIE event on 17<sup>th</sup> March 2019 at IETE Bhavan with possible sub-events like “Coding contest” on C and C++, Posters on idea and project. Committee requested Dr. Abraham Varughese, to suggest a Chief guest for the WIE event. (Action: Dr. UshaBala to co-ordinate with Prof Sree Lakshmi WIE, IEEE Hyderabad Section for budget and other logistics)
- **Social Activities:** Dr. Lakshminarayana Sadasivuni briefed the committee about proposed Social Activities in this year. The committee agreed to organize three events one in Vizag area, one in Rajahmundry/Kakinada area and other at Vijayawada area. (Action: Dr SLN to submit his plan at the earliest)
- **Future Events:** All the committee members are requested to submit any events planned in the coming two months along with budget at the earliest.
- **Events from COMSOC/SP:** The committee requested Dr T.S.N. Murthy Vice-Chair COMSOC/SP to propose and organize few events/workshops in our sub-section area.
- **ICISGT:** Dr. Lakshminarayana Sadasivuni briefed the current status of ICISGT. It was noticed that the Venue is finalized and brochures of ICISGT were sent to 150 technical institutions and industries. He also mentioned that there are 75 papers in process. The committee re-iterated the need of sponsorship and requested all the members to work in this direction.
- **Sub-Section Elevation:** Dr. Lakshminarayana Sadasivuni briefed that the petition of elevation of sub section to full section has sent online. The Sub-Section EC approved and supported the elevation petition filed by Dr. Lakshminarayana Sadasivuni. This petition received minimum signatories required by IEEE and needs an endorsement by the IEEE Hyderabad Section.

Meeting ended with vote of thanks to all the members present.