



# PRESENTS



## vTools.Voting – Voter Tutorial

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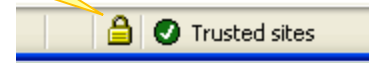
# Logging in

The screenshot shows a web browser window titled "IEEE Voting System" with the address bar displaying "https://voting.vtools.ieee.org". A yellow callout bubble points to the address bar with the text "Navigate to <https://voting.vtools.ieee.org>".

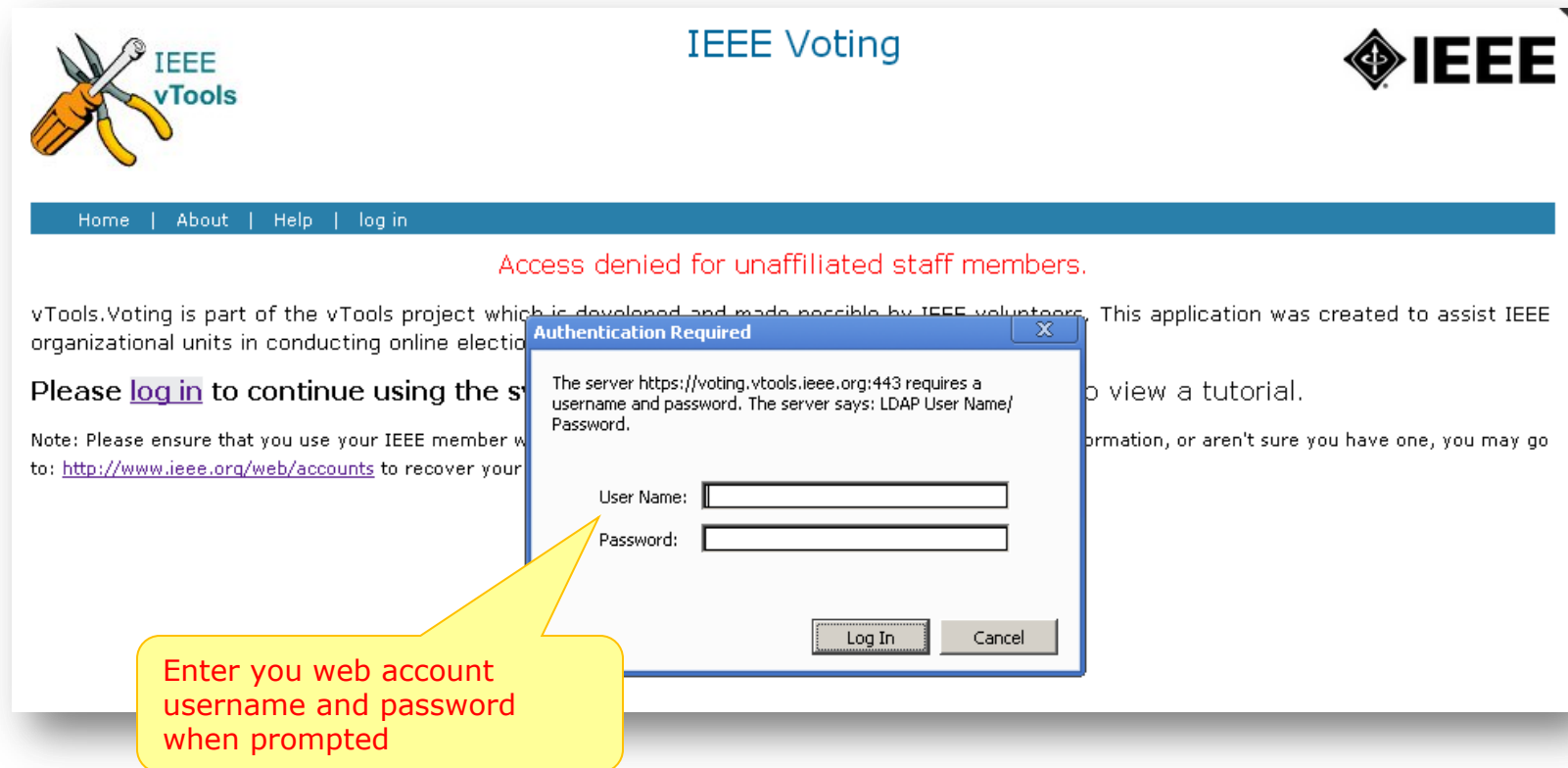
The page content includes a navigation bar with links: "Home | About | Help | log in". Below this, a paragraph states: "vTools.Voting is part of the vTools project which is developed and made possible by IEEE volunteers. This application was created to assist IEEE organizational units in conducting online elections." A red oval highlights the text: "Please [log in](#) to continue using the system. If you need help please [click here](#) to view a tutorial." Below this is a note: "Note: Please ensure that you use your IEEE member web account to log in. If you do not recall your web account information, or aren't sure you have one, you may go to: <http://www.ieee.org/web/accounts> to recover your account information."

A second yellow callout bubble points to the note with the text: "Use you IEEE web account to log in. Navigate to <http://www.ieee.org/web/accounts> to learn more about the IEEE web accounts."

Voting system uses SSL protection to ensure that the data is transferred in a secured manner.



# Logging in – cont'd.



The screenshot shows the IEEE Voting website interface. At the top left is the 'IEEE vTools' logo, and at the top right is the 'IEEE' logo. A navigation bar contains links for 'Home', 'About', 'Help', and 'log in'. A red error message reads: 'Access denied for unaffiliated staff members.' Below this, a message states: 'vTools.Voting is part of the vTools project which is developed and made possible by IEEE volunteers. This application was created to assist IEEE organizational units in conducting online elections. Please [log in](#) to continue using the system. Note: Please ensure that you use your IEEE member web account. If you are having trouble logging in, please contact your system administrator. If you are a new user, please contact your system administrator for more information, or aren't sure you have one, you may go to: <http://www.ieee.org/web/accounts> to recover your account. To view a tutorial, click on the Tutorial link in the top right corner of the page.' An 'Authentication Required' dialog box is overlaid on the page, displaying the error message: 'The server https://voting.vtools.ieee.org:443 requires a username and password. The server says: LDAP User Name/Password.' The dialog box contains two input fields: 'User Name:' and 'Password:'. At the bottom of the dialog box are two buttons: 'Log In' and 'Cancel'. A yellow callout bubble points to the 'User Name' field with the text: 'Enter you web account username and password when prompted'.

# Logging in – cont'd.



## Admin Launch Page



Home | Voting | Ballot Dashboard | About | Help | Log out | [ieetest@ieee.org](mailto:ieetest@ieee.org)

Click [here](#) to vote on a ballot.

Click [here](#) to manage your ballots.

If you are a volunteer, you may see a screen that gives you two options. "Vote" on ballots available to you, and "Manage (create/edit/delete)" ballots.

Make sure to select the first option to vote.

Please note that only volunteers reported on a section roster will see this page.



# Voting Options

Use the top navigation menu to browse between screens. Using browser's "Back" and "Forward" buttons might result in lost or corrupted data.

Name	Start Date - End Date	Organization	Status	Action
Section Election Test 1	July 30, 2009 00:00 - August 31, 2009 23:59 Eastern Time (US & Canada)	Princeton/Central Jersey Section	Did not vote	<a href="#">Vote</a>   <a href="#">Contact Election Manager</a>
Society Election Test 1	July 30, 2009 00:00 - August 31, 2009 23:59 Eastern Time (US & Canada)	IEEE Consumer Electronics Society	Did not vote	<a href="#">Vote</a>   <a href="#">Contact Election Manager</a>

Any ballots available to you will be shown. You will see ballot's name, start and end dates of the election, IEEE organizational unit conducting the election, and your voting status.

Click on "Vote" to open a ballot and place your vote. If you have any questions regarding the election, click on "Contact Election Manager" to send an e-mail to the person responsible for the election. If you are experiencing technical difficulties, then please copy [Voting-vtools@ieee.org](mailto:Voting-vtools@ieee.org) on your e-mail.

# Voting on Ballot

[Home](#) | [Voting](#) | [About](#) | [Help](#) | [Log out](#)

Welcome to the 'Section Election Test 1' ballot. Please follow the provided instructions in order to place your vote.

## Instructions

Welcome to the Section Elections! I want to take this opportunity to personally express my sincere appreciation for you being IEEE member!

Our duty and responsibility is to ensure that your voting rights are protected and that you are confident that your vote is accurately cast and tabulated. This year we will utilize vTools.Voting system for our elections.

**Please select one candidate for each position or specify a write-in candidate.**

Please don't hesitate to contact me if you have a question, comment, or complaint regarding your voter registration or voting experience.

**Thank you for voting - your vote counts!**

Carefully read the instructions provided by your election manager.

Chair



# Voting on Ballot

Please select one candidate for each position or specify a write-in candidate.

Please don't hesitate to contact me if you have a question, comment, or complaint regarding your voter registration or voting experience.

Thank you for voting - your vote counts!

## Chair

Know your candidates: [ [Samuel Langhorne Clemens](#) ] [ [Alexandre Dumas](#) ]

Choose a candidate:

Samuel Langhorne Clemens

Alexandre Dumas

Specify a write-in candidate:

You can learn more about the candidates.

## Treasurer

Know your candidates: [ [Ryūnosuke Akutagawa](#) ] [ [Strugatsky brothers](#) ]

Choose a candidate:

# Candidate Information

## Alexandre Dumas



**Alexandre Dumas**, père (French for "father", akin to 'Senior' in English), born Dumas Davy de la Pailleterie (24 July 1802 – 5 December 1870)[1] was a French writer, best known for his numerous historical novels of high adventure which have made him one of the most widely read French authors in the world. Many of his novels, including *The Count of Monte Cristo*, *The Three Musketeers*, *Twenty Years After*, and *The Vicomte de Bragelonne* were serialized. He also wrote plays and magazine articles and was a prolific correspondent.

# Write-in Candidates

Please select one candidate for each position or specify a write-in candidate.

Please don't hesitate to contact me if you have a question, concerning voter registration or voting experience.

Thank you for voting - your vote counts!

You can vote by checking the checkbox next to the candidate's name.

If your election manager allowed for write-in candidates, then you can type in the name in the provided box. Please note that not every election will have "write-in" candidates.

## Chair

Know your candidates: [ [Samuel Langhorne Clemens](#) ] [ [Alexandre Dumas](#) ]

Choose a candidate:

Samuel Langhorne Clemens

Alexandre Dumas

Specify a write-in candidate:

## Treasurer

Know your candidates: [ [Ryūnosuke Akutagawa](#) ] [ [Strugatsky brothers](#) ]

Vote

Reset

Cancel

You can place your vote by clicking on the "Vote" button. You can also "Reset" the ballot to start over and "Cancel," if you do not want to vote at this time.

# Voting on Ballot



[Home](#) | [Voting](#) | [About](#) | [Help](#) | [Log out](#)

## 1 error prohibited this vote from being saved

There were problems with the following fields:

- Only 1 choice(s) can be made for position 'Treasurer'

Depending on the ballot settings, you can select one or more candidates for each position. If you make an incorrect number of selection, the voting system will show you an error message.

Thank you for your participation. You made the following choices:

### Chair

Alexandre Dumas

### Treasurer

Ryūnosuke Akutagawa

# Edit Choices

- Only 1 choice(s) can be made for position 'Treasurer'

Thank you for your participation. You made the following choices:

## Chair

Alexandre Dumas

## Treasurer

Ryūnosuke Akutagawa  
Strugatsky brothers

## Webmaster

Brian WestBrook

Click on the "Edit Choices" button to go back to the ballot and correct the problem.

Edit choices

# Edit Choices

Alexandre Dumas



Specify a write-in candidate:

## Treasurer

Know your candidates: [ [Ryūnosuke Akutagawa](#) ] [ [Strugatsky brothers](#) ]

Choose a candidate:

Ryūnosuke Akutagawa



Strugatsky brothers



Specify a write-in candidate:

Correct the number of selections allowed for this position.

## Webmaster

Know your candidates: [ [Maya Angelou](#) ] [ [Douglas Noel Adams](#) ]

Choose a candidate:

Maya Angelou



Douglas Noel Adams



# Completing Ballot



## Confirm Vote



[Home](#) | [Voting](#) | [About](#) | [Help](#) | [Log out](#)

Thank you for your participation. You made the following choices:

### Chair

Alexandre Dumas

### Treasurer

Ryūnosuke Akutagawa

### Webmaster

Brian WestBrook

Carefully review the choices you made on the ballot. Your selection can be edited by clicking "Edit choices".



If you are ready to finalize your ballot, then click on "Complete ballot."

Edit choices

Complete ballot



# Vote Confirmation

 **Vote Completed** 

[Home](#) | [Voting](#) | [About](#) | [Help](#) | [Log out](#)

**You're vote has been recorded. You made the following choices.**

**Chair**  
Alexandre Dumas

**Treasurer**  
Ryūnosuke Akutagawa

**Webmaster**  
Brian Westbrook

Voting system will show you confirmation of your vote.

Click on the "Voting" link to go back to the list of ballots available to you.



# Status of Vote



## List Ballots

"Status" and available "Action" will change to reflect that you placed your vote.

[Home](#) | [Voting](#) | [About](#) | [Help](#) | [Log out](#)

Name	Start Date - End Date	Organization	Status	Action
Section Election Test 1	July 30, 2009 00:00 - August 31, 2009 23:59 Eastern Time (US & Canada)	Princeton/Central Jersey Section	Voted	<a href="#">Contact Election Manager</a>
Society Election Test 1	July 30, 2009 00:00 - August 31, 2009 23:59 Eastern Time (US & Canada)	IEEE Consumer Electronics Society	Did not vote	<a href="#">Vote</a>   <a href="#">Contact Election Manager</a>

You can vote on remaining ballots available to you.

Powered by [vTools](#)

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# Contact Election Manager



## List Ballots



[Home](#) | [Voting](#) | [About](#) | [Help](#) | [Log out](#)

Name	Start Date - End Date	Organization	Status	Action
Section Election Test 1	July 30, 2009 00:00 - August 31, 2009 23:59 Eastern Time (US & Canada)	Princeton/Central Jersey Section	Voted	<a href="#">Contact Election Manager</a>
Society Election Test 1	July 30, 2009 00:00 - August 31, 2009 23:59 Eastern Time (US & Canada)	IEEE Consumer Electronics Society	Voted	<a href="#">Contact Election Manager</a>

If you have any questions regarding the election, click on "Contact Election Manager" to send an e-mail to the person responsible for the election.



# Contact Election Manager

nd File... Save as Draft Delivery Options... ▶ 📎 Display ▾ More ▾

To: "To" field will be populated with e-mail address of your election manager

Cc: \_\_\_\_\_

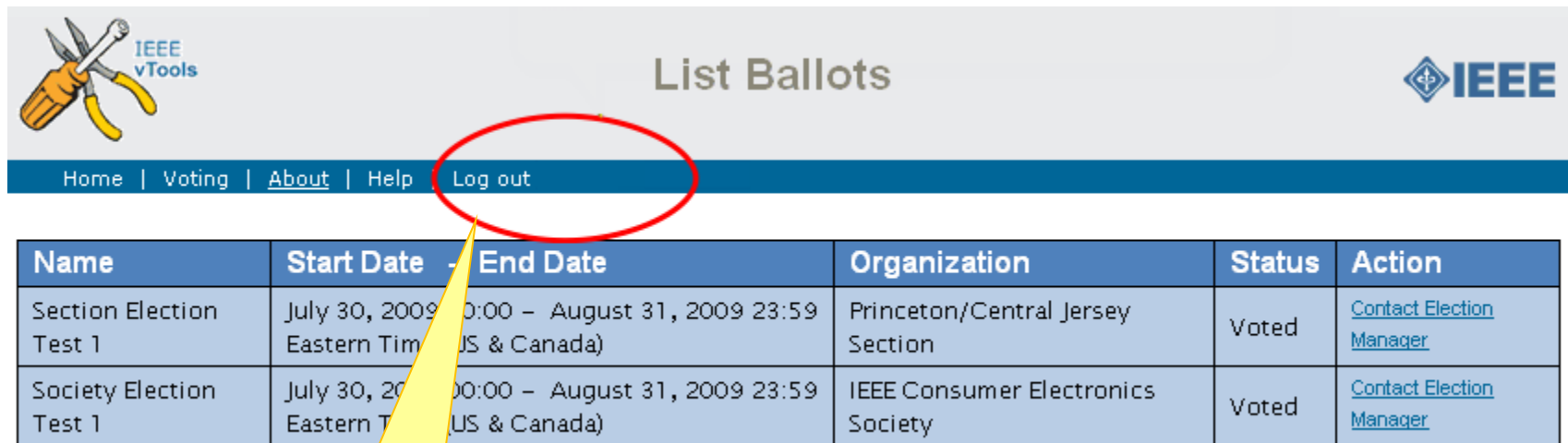
Bcc: \_\_\_\_\_

Subject: \_\_\_\_\_

Provide a detailed message describing your question.

If you are experiencing a technical difficulty, please include screen shots and copy [vtools-voting@ieee.org](mailto:vtools-voting@ieee.org) on your e-mail.

# Logging Out



IEEE vTools

## List Ballots

Home | Voting | [About](#) | [Help](#) | [Log out](#)

Name	Start Date - End Date	Organization	Status	Action
Section Election Test 1	July 30, 2009 00:00 - August 31, 2009 23:59 Eastern Time (US & Canada)	Princeton/Central Jersey Section	Voted	<a href="#">Contact Election Manager</a>
Society Election Test 1	July 30, 2009 00:00 - August 31, 2009 23:59 Eastern Time (US & Canada)	IEEE Consumer Electronics Society	Voted	<a href="#">Contact Election Manager</a>

When you are done voting, you can logout by clicking on the logout link.

# Thank you!



## End of the tutorial

Thank you for viewing the tutorial. Please remember to visit vTools' site (<http://vtools.ieee.org>) to learn more about our projects. If you have any questions regarding vTools.Meetings, please e-mail us at: [meetings-vtools@ieee.org](mailto:meetings-vtools@ieee.org).

Thank you!