



# PRESENTS

## IEEE vTools

### Tutorials

**Topic:** File a Report for a Past Event –  
Search Events

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## ▶ **File a Report for a past event**

### – **Search Events**

- “Reported On” date
- “File Report” option

# File a Report for a past Event

## SEARCH EVENTS

← Previous 1 2 3 4 5 6 7 8 9 ... 65 66 Next →

Title	Date	Options
Future IEEE Houston Section Holiday Celebr...	29 Nov	View   Manage
Advanced Synchronous Generator Topics	09 Jan	View   Manage
IEEE Houston Section Holiday Celebration: K...	07 Dec	View   Manage
Young Professionals: Whole Person Develop...	19 Nov	View   Manage
Heat Tracing	14 Nov	View   Manage
[Legacy Report] IEEE Houston Section - Co...	30 Oct	View   Manage
Microwave Imaging Systems for Medical Ap...	27 Oct	View   Manage
Fit for Life: Setting and achieving fitness goa...	26 Oct 2017... 5 HOUSTON	View   Manage
Severe Residual Voltage Motor Bus Transfer ...	17 Oct 2017... 5 HOUSTON	View   Manage
IEEE Houston Section 14th Annual Scholarsh...	06 Oct 2017... 5 HOUSTON	View   Manage

### FILE REPORT

Enter attendance numbers and submit to file a report.

**IEEE Houston Section 14th Annual Scholarship Golf Tournament**

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**Submitter**                      **Submitter Email**

Kheng Goh                      [Redacted]

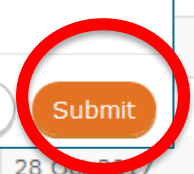
**Registrants: 22**

**IEEE Attended**

[Input field for attendance numbers]

Cancel      **Submit**

Enter attendance



Click on "File Report" to open report.

← Previous 1 2 3 4 5 6 7 8 9 ... 65 66 Next →

**Note** - you may edit the event up to 7 days after submission.

If you need help, send email to [131-help@ieee.org](mailto:131-help@ieee.org) for assistance.

# Report Information for Events

## SEARCH EVENTS

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Download results as CSV

Reported On provides the option "File Report"

Title	Date	Location	Virtual?	Reported On	Options
Future IEEE Houston Section Holiday Celebr...	29 Nov 2017	Houston, Te...	No	File Report	View   Manage
Advanced Synchronous Generator Topics	09 Jan 2018... 5	HOUSTON	Houston, Te...	No	View   Manage
IEEE Houston Section Holiday Celebration: K...	07 Dec 201... 5	HOUSTON	Houston, Te...	No	08 Dec 2017 View   Manage
Young Professionals: Whole Person Develop...	19 Nov 2017	HOUSTON	Virtual Stat...	No	View   Manage
Heat Tracing	14 Nov 2017	Houston, Te...	No	View   Manage	View   Manage
[Legacy Report] IEEE Houston Section - Co...	30 Oct 2017... 5	HOUSTON	Houston, Te...	No	30 Oct 2017 View   Manage
Microwave Imaging Systems for Medical Ap...	27 Oct 2017... 5	HOUSTON	Houston, Te...	No	File Report View   Manage
Fit for Life: Setting and achieving fitness goa...	26 Oct 2017... 5	HOUSTON	Houston, Te...	No	View   Manage
Severe Residual Voltage Motor Bus Transfer ...	17 Oct 2017... 5	HOUSTON	Houston, TX...	No	View   Manage
IEEE Houston Section 14th Annual Scholarsh...	06 Oct 2017... 5	HOUSTON	Spring, Texas	No	File Report View   Manage

Download includes event and report details (date report filed, reported by).

Reported On date indicates when a report has been filed for the event listed.

A report has been filed for CH05045 - Houston Section Chapter, C16 by Paul Donner at 30 Oct 2017 02:42 PM.

Enter attendance and file a report for this event

Click on "File Report" to open report.

← Previous 1 2 3 4 5 6 7 8 9 ... 65 66 Next →

# Thank you!

## IEEE vTools

### End of the tutorial

Thank you for viewing the tutorial. Please remember to visit vTools' site (<http://vtools.ieee.org>) to learn more about our projects. If you have any questions regarding [vTools.Events](#), please email us at: [vtools@ieee.org](mailto:vtools@ieee.org).

Thank you!