

## IEEE Winnipeg Section Meeting Minutes – May 19, 2015

University of Manitoba Engineering Information Technology Complex (EITC) – E2 - 361, Winnipeg, Manitoba, Canada, 5:30 PM

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**Attendance:** Dario Schor (DS), Trevor Brown (TB), Steven Howell (SH), Atabak Rashidian (AR), Asaad Elmoudi (AE), Nozhan Bayat (NB), (MM), Preet Dhingra (PD), Chaitanya Narendra (CN), Eric Karr (EK)

**Regrets:** Ian Jeffrey, Dave Kemp, Mike Sefton, Scott Greenlay, Puyan Mojabi, Kyle Boch

### CALLED TO ORDER at 17:30

1. Approval of the agenda (NB/EK) Carried.
2. Approval of the minutes of the April meeting (NB/CN) Carried.
3. Chair Report – Not in attendance
4. Vice-Chair Report
  - a. DS attended the IEEE Canada section meeting
    - They recommend using the events calendar
      - i. Helps with L31 reports and registration
      - ii. Contact DS if interested
    - Changes are being made to eNotices in a few months
    - As an alternative to using the eNotice system, we could start a list server for meeting notices.
      - i. If members unsubscribe from IEEE e-mails we can still send notices for up to a year
    - Other Sections are moving their endowment funds to ICF
      - i. Higher rate of return (typically 3-5% in last 5 years)
      - ii. Funds are protected
      - iii. We can create a memorandum and notify members in advance of proposed changes
    - Section congress
      - i. We need to nominate people for more Canada-wide awards
      - ii. If there is interest to host either the International Humanitarian Conference in 2018 or CCECE 2019 we need to submit a letter of intent
    - Job posting questions
      - i. There is an IEEE jobs website that can be used (<http://jobs.ieee.org/jobs/products>)
5. Treasurer Report
  - a. Members of the Section now have signing authority
  - b. We should look into investment options – even safe, short term investments would be an improvement
    - SH suggests 3 month rolling GICs
    - Send investment ideas to SH

- c. SH is waiting to hear back from IEEE Canada about financial reports before moving forward with concentration banking
6. Secretary Report
    - a. "Month-at-a-glance" will be sent out soon
      - Chapter chairs should send event information by Friday, May 22
    - b. ICF update from Dave Kemp
      - See attached 1-page report from ICF
      - UofM student group did apply for the upgrade grant this past year
    - c. PES Update from Mike Sefton
      - John Ermitiano has resigned, Mike Sefton is the new Chair
      - Technical luncheons on May 26 and June 16
  7. President-Elect Update – Not in attendance
  8. IEEE Canada Foundation Report – Not in attendance
    - a. See Secretary Report and attached report from Dave Kemp
  9. Chapter and Affinity Group Reports
    - a. Communications – Not in attendance
    - b. Computer and Computational Intelligence – Not in attendance
    - c. EMBS – Not in attendance
    - d. EduManCom – Not in attendance
    - e. PES – Not in attendance
      - See Secretary Report
    - f. Waves (CN)
      - APS Distinguished Lecturer talk scheduled for October 17-20 from Finland
        - i. The talk will be in the area of electromagnetics
    - g. RobConIM – Not in attendance
    - h. GRSS-AES (DS)
      - Started contacting Distinguished Lecturers, one responded
        - i. Tentatively scheduled for late summer or early fall
    - i. YP – Not in attendance
      - Arduino workshop on Saturday, May 23, at the Millenium Library from 1-3 pm
      - Open to the public
    - j. Life Members – Not in attendance
    - k. WIE – Not in attendance
    - l. TISP – Not in attendance
      - Preparing for Discovery week from June 1-5
      - Also hosting 4 aboriginal students doing workshops on robotics
    - m. Newsletter – Not in attendance
  10. Reports from student branch chairs
    - a. University of Manitoba
      - Eric Karr is the new Chair
      - Started to draft a new constitution, will be finished soon
    - b. Lakehead University – Not in attendance
    - c. Assiniboine College – Not in attendance
    - d. Red River College – Not in attendance

11. New business

- a. Section-wide event theme discussion
  - Tabled until next meeting

12. Senior Membership Presentation by Dr. Atabak Rashidian

- a. Slides will be posted on the Section website
- b. Conference papers are not considered “significant” performance for academics
  - May be suitable for industry professionals
- c. References do not need to be well-acquainted with the applicant

**ADJOURNED (NB/SH) at 18:12**



**Report to IEEE Winnipeg Section**  
**Dave Kemp, ICF VP - Grants**  
**May 19, 2015**

The purpose of this report is to encourage a status and facilities review of the Winnipeg Section IEEE Canada McNaughton Learning Resource Centres.

Of the four IEEE Student Branches within the IEEE Winnipeg Section McNaughton Learning Resources Centres (MLRC) have been established at two; UoM and RRC. The first ever MLRC was established in 1979 at UoM by then IEEE Region 7 Director Ted Glass. Since then upgrade grants totalling \$18,090 were funded by the ICF in 1980, 1985, 1988, 2005, and 2011. There were likely funds contributed from other sources. Similarly, ICF upgrade grants totalling \$9,069 were provided to RRC in 2001, 2004, and 2008. It might be appropriate for these two institutions to review the facilities vitality and consider upgrade grant applications.

MLRCs have not yet been established at Assiniboine Community College or Lakehead University.

Centre establishment and upgrade information is available at  
[http://www.ieeecanadianfoundation.org/EN/cen\\_grnt.php](http://www.ieeecanadianfoundation.org/EN/cen_grnt.php)

ICF home page <http://www.ieeecanadianfoundation.org/>

The Student Branches are encouraged to verify that their information is current on the ICF web site:

Current info <http://ieeecanadianfoundation.org/EN/branches.php>

Update form [http://www.ieeecanadianfoundation.org/EN/forms/sb\\_e\\_f1.php](http://www.ieeecanadianfoundation.org/EN/forms/sb_e_f1.php)

I welcome your inquiries.

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