

Attendance:

R. Eskicioglu, J. Nedohin-Macek, D. Nedohin-Macek, S. Dueck, H. Turanli, V. Okhmatovski, E. Hossain, J. Kuyp, H. Al-Saidi.

Regrets:

George Pasieka

Called to order: 18:37

1) Approval of the Agenda

MOTION to approve the agenda as amended (S. Dueck, J. Kuyp) carried.

-Add a motion of Section 5.3 regarding webmaster funds of \$250.

-Add a motion for distinguished lecturer funding as Section 5.4.

-Add Section 4.3 regarding the WIE chair resignation.

2) Approval of the 20 November 2007 Minutes. TABLED.

3)

3.1) Chair

-Introduced the new executive.

3.2) Vice Chair.

-TABLED

3.3) Secretary

-All L31s are submitted to date.

3.4) Treasurer

-TABLED

3.5) Chapter Chairs and Affinity Groups

-Communications Society:

--Has two events planned for this spring including a Ph.D. defence, with a total of four this year.

--Attending the regional COMSOC conference from April 2 to 4th.

--It was noted that the Society should come up with a "vision" for the year in order to plan society activities.

Discussion regarding the nature of the "vision" for a society took place.

--It was noted that the term "vision" had ambiguous meanings and that the IEEE International Society websites should be referred to for reference in creating any operations plans, objectives, identity statements.

--A plan for the upcoming year for each section was discussed as the outcome of the "vision" or chapter goals.

--It was noted that events are run by the chapters and the chairs are regularly rotated within the chapters.

The chairs do the work because they are interested in the chair activities and not for personal justifications.

--It was noted that the chairs have a plan for holding events during the week and the Executive Committee would like to have knowledge of these plans in advance.

--Communications between the Chapters and the Executive was discussed.

--It was noted that coming up with a vision or mission statement may be beyond the Section.

--Costs of events and meetings could be known prior to the event happening and the Chapter finances would be less stressed from the Executive point of view.

--It was noted that the Executive froze the funds of the WAVES chapter without warning last year.

3.6) Webmaster

-Got the new executive up on the website

-Have met with Anil regarding the new website design.

-Requested Chapter events to be sent to the webmaster for uploading to the website for advertising purposes.

3.7) Newsletter

-A newsletter is aiming to come out by the end of April.

4) Matters of Information

4.1) Appointment of three members at large: D.Kemp, H.Turanli, and D.Nedohin-Macek

MOTION: To approve the appointments as voting members (V. Okhmatovski, J. Kuyp)

Discussion:

-Experienced members are very valuable to the section executive.

4.2) Google Calendar and Meeting Dates

-This tool is to allow members to see when the executive is meeting and for Executive to respond if they are coming or not.

-It was suggested that the Calendar be added to the Section website.

4.3) WIE Resignation

-The WIE chair has resigned and noted that the WIE group executive is presently vacant.

5) Current Business

5.1) Expand the IEEE Thesis Awards from two to seven organizations.

MOTION: Approve the cost structure and award agreement as presented. TABLED.

Discussion:

-It was noted that our IEEE Section awards are limited to only University of Manitoba Thesis students, but the Section encompasses Computer Science and Red River College as well.

5.2) Chapter/Affinity Group financing.

-Owen Preston created a document on the chapter and affinity group financing that the Section Executive would like implemented by each Chapter and Affinity Group.

-Discussion on event expense prior approval and how the chapter would run its internal finances was held.

-A plan should be given to the Section so that the rebates can be forwarded to the individual Chapters.

-Since WAVES was penalized last year a question was asked about getting the 2007 monies back from the Section to the Chapter.

-A meeting will be held between the Section and the Chapters that will require chapters to provide a budget for the year and the funds will be released for 2007 and the projected funds for 2008 will also be released to the chapters.

5.3) Webmaster software

MOTION: To fund the webmaster to purchase Dreamweaver for the maintenance of the website. (S. Dueck, V. Okhmatovski) Carried.

MOTION: To fund \$200 to ComSoc for the Distinguished Lecturer program (V. Okhmatovski, S. Dueck) Denied.

-Why is ComSoc requiring Section funds? ComSoc is not requesting funds from the Section but wishes to spend Chapter funds.

-Since ComSoc does not need Section funds they do not need have a motion on the table.

5.4) Manitoba Robot Games' request for funds.

MOTION: To provide funds in support of the Manitoba Robot Games in the amount of \$500. (S. Dueck, J. Kuyp) Carried.

-The policy notes that there is a \$150 cap on the donations to external groups.

-MRG has been a strong support for engineering awareness locally and the funds are well spent.

-Since there is \$600 that is not spent from last year, this can be safely funded.

-As a requirement for the funds, the MRG should be required to submit a newsletter article and photograph.

Next Meeting: Tuesday 01 April 2008 18:30 (6:30 PM) at 135 Innovation Drive (TRLabs).

Adjourned: 19:48