

Minutes of the IEEE Winnipeg Section meeting of 18 November 2008
TRLabs - 135 Innovation Drive - Winnipeg - Manitoba

Attendance: Jagdish Chand, Dawn Nedohin-Macek, Julian Nedohin-Macek, Lesley McFarlane, Ken Ferens, Ronnie Minhaz, George Pasioka, Haider Al-Saidi, Rasit Eskicioglu, Matt Sebastian, Mark Petrasanta, Ekram Hossain, Len Bateman.

Regrets: Witold Kinsner, Hilmi Turanli, Dave Kemp, Lindsay Ingram, Jason Kuyp.

Called to order: 18:26

1) APPROVAL OF AGENDA:

MOTION: to approve the agenda (Len Bateman, Haider Al-Saidi) carried.

2) APPROVAL OF PAST MINUTES:

MOTION: to approve the minutes of the meeting of 07 October 2008 (Len Bateman, Lesley McFarlane) carried.

3) REPORTS:

3.1) CHAIR:

- Most nominees did not respond regarding being nominated for IEEE Senior Membership.
- Rasit will continue to pursue the Senior Members.
- The AGM planning is underway with the U of Manitoba president giving the Keynote Speech being considered. The date of the AGM is 06 January 2009.

3.2) VICE CHAIR:

- Looking into venues for the AGM including the Prairie Lights venue at Red River College Downtown campus. The food will be an expense but since Haider Al-Saidi is an employee of RRC, the room will be free of charge.
- MOTION: To go forward with booking the Prairie Lights room for the AGM to a maximum of \$1500 total cost. (Haider Al-Saidi, George Pasioka) carried.
- The student chapter has noted that they will attend the AGM.
- Industry should be invited depending on space available. It was not determined if they would say anything.
- Lesley accepted the Vice Chair position for next year's executive.
- All positions for next year's Section Executive are filled except Vice Chair, Historian. Membership Development is not filled.
- The RRC annual alumni event was attended by IEEE Representatives.
- It was suggested that historical records of attendance at the AGM should be reviewed so that a number of expected people could be determined.

-AGM Slate of Candidates:

MOTION: To accept the nominations for Haider as Chair, Lesley as Vice Chair, George as Treasurer, Julian Neodhin-Macek as Secretary, Jason Kuyp as Webmaster and Newsletter Editor, and Rasit as Membership Development and Awards Committee Chair. (Dawn Nedohin-Macek, Ekram Hossain) Carried.

-It was noted to have a list of dates available for the next chair.

-The motion to approve the slate of candidates as presented to be done at the AGM.

3.3) SECRETARY:

-All L31s are going to be filed and up to date.

3.4) TREASURER:

-The Section rebate is about \$7500.

-Each chapter and affinity group gets a rebate of \$200.

-Bonuses given for one group and it is thought that two qualify. Some other bonuses may also be missing from Piscataway.

-What is the status of the Life Members account?

--The response was \$745. Piscataway indicates that the Life Members does not qualify for any funds. Life Members may have different qualifications for funding. The number of meetings and qualifications per chapter or group was discussed. The Life Members would like to support student group events.

MOTION: To transfer \$150 funds from the Life Members to support the Soldering Workshop from the U of Manitoba McNaughton Center. (Len Bateman, Dawn Nedohin-Macek) carried.

-Did the Chair meet with the Chapter Chairs and get budgets from the Chapter Chairs? The response was that some meeting requests occurred, but no budgets came of it.

The treasurer noted that he has no budgets from any Chapter in the Section.

-It was noted that the Section has a lot of money and only spend it on awards.

The IEEE does not seem to be out in the marketplace. It was also noted that the AGM is an excellent opportunity to reach out to members and be proactive and determine what to do with the money.

MOTION: To approve the Treasurer's report as presented. (George Pasieka, Haider Al-Saidi) carried.

3.5) WEBMASTER and NEWSLETTER:

-Tabled.

3.6) CHAPTER CHAIRS and AFFINITY GROUPS.

3.6.1) COMPUTER CHAPTER:

Submitted by email from Witold Kinsner:

Report (Computer Chapter):

1. Seminar:

Speaker: Dr Robert McLeod,
Department of Electrical and Computer Engineering
University of Manitoba

Title: Pandemics and Epidemic Modeling, and how Winnipeg Saved the World

Date: October 14, 2008

Location: Machray Hall, Room 418

2. Tour:

Speakers: Drs Lot Shafai, Greg bridges, and Cyrus Shafai
Department of Electrical and Computer Engineering
University of Manitoba

Title: Advanced Antenna Lab, Advanced Radio Frequency Systems Lab,
and Nano-Systems Fabrication Laboratory

Date: November 10, 2008

3. Seminar:

Speaker: Dr Witold Kinsner
Department of Electrical and Computer Engineering
University of Manitoba

Title: How Complex is a Complex System?

Date: November 25, 2008

Location: Machray Hall, Room 418

3.6.2) COMMUNICATIONS CHAPTER

-Will have two events this year.

-Wireless communications is one and an announcement will be sent out on the 27th of November.

-It was noted that the Chapter can spend some of the money it has in the bank.

-The events are typically attended by 10 to 15 people.

3.6.3) AUDITORS REPORT:

-It was noted that the auditor's report was not passed and no mention of it was in the minutes.

-It was requested that the auditors report should be presented at the AGM.

-Circulation means to the entire 500 plus members and should be done by e-notice.

-It was suggested that the report should be circulated through the newsletter.

3.6.4) LIFE MEMBERS:

-Hold two meetings a year and both are well attended.

3.6.5) WIE:

-Planning December 3rd event with GOLD. A student/industry networking event.

-13 people registered so far and all are encouraged to register.

-It is the last day of classes and two days prior to beginning exams.

- Email nedohin-macek@ieee.org to register.
- It was mentioned that the event could be obligatory for executive.
- It was noted that there are prizes donated, Pauwels is donating \$100, Hydro, Wardrop \$200, U of M, etc.
- Seven meetings so far this year and will project nine meetings for this year. Two public events are being held this year by WIE.
- Just got started this summer so weren't able to get more than this number of meetings and events.
- Will submit another e-notice shortly. Deadline for registration is the 26th of November.
- It was noted that a more personal email could be used to advertise the event and future events.
- It was requested that the GOOGLE calendar be updated with the event dates.
- The webmaster has been prompt at updating the website as requests are given to him.

3.6.6) GOLD:

- Planning a soldering event with Fariba Sabet and the Student Branch.
- Have money for the Treasurer to submit to the GOLD account.
- It was noted that GOLD has about \$2000 in their account now.
- It was suggested that the money could be put aside to send GOLD members to Sections Congress.

3.6.7) U of M STUDENT CHAPTER:

- Submitted the required activity report to the Region in November. There should be \$100 coming back to the McNaughton Center.

3.6.8) RRC STUDENT CHAPTER:

- The McNaughton Center has only a handful of members right now.
- It was noted that RCC Contact email should be given to julian@nedohin-macek.com for addition to the Winnipeg excomm email list.

4) MATERS OF INFORMATION:

4.1) SENIOR MEMBER DRIVE:

- Many members do not view being a Senior Member as valuable and do not respond to requests.

4.2) MOTIONS:

MOTION: I move that we support the WIE/GOLD Student Industry Networking event on December 3 in the amount of \$100. (Dawn Nedohin-Macek, Len Bateman) carried.

- Costs are \$20 per person. Students are being charged \$10 each and industry is being charged \$20 each.

MOTION: I move that we recognize the past chairs Dawn, Steve, the outgoing Chair Rasi, and the incoming Chair Haider by presenting them with IEEE lapel (past Chair and Chair) pins, and that we continue this as a tradition in the future. (Dawn Nedohin-Macek, Jagdish Chand) carried.

-Head Quarters used to send it out but no longer does.

MOTION: I move that we allow technology related job postings on our web site as well as on the Newsletter. Ref: Toronto Section. (Dawn Nedohin-Macek, Len Bateman) carried.

-Relevancy would be determined by either the section or by the webmaster or the person bringing the posting forward (if member of the Section). Relevant is not advertising.

-This could be a lot of work for the webmaster. Haider personally receives approximately one request for posting per day from an employer.

4.3) AWARD NOMINATION:

Together with several IEEE members, Witold Kinsner is working on a nomination to the Region 7 E.F. (Ted) Glass award for 2008. The executive committee has requested that another award nomination be completed for the E.F. Glass award for 2009. 2. Discernment between an individual nomination and the section nomination should be made when awards are discussed. The Section would like to be notified when an award nomination is being developed to help coordinate efforts and ensure there is no duplication or competition among nominators. It is hoped with the reinstatement of the Awards Committee Chair this will be easier to accomplish in the upcoming year.

NEXT MEETING:

The AGM on 06 January 2009.

Adjourned: 19:54