

## **IEEE Winnipeg Section Meeting Minutes – September 19, 2017**

University of Manitoba Engineering Information Technology Complex (EITC) – E2 - 399, Winnipeg, Manitoba, Canada, 5:30 PM

---

**Attendance:** Ekram Hossain (EH), Nuwan Perera (NP), Trevor Brown (TB), Ian Jeffrey (IJ), Nasim Abdollahi (NA), Dario Schor (DS), Chaitanya Narendra (CN), Blake Podaima (BP), Julian Carneiro (JC), Laura Curiel (LC), Lakehead Student Branch

**Regrets:** Dave Kemp, Jillian Seniuk Cicek

### **CALLED TO ORDER at 17:48**

1. Approval of the agenda (DS/CN) Carried
2. Approval of the minutes of the June meeting (CN/DS) Carried
3. Chair Report
  - a. We need to select a date and location for the AGM
    - Steven Howell will be notified
  - b. Manitoba Association of Physics Teachers (MAPT) received a \$1000 grant from ICF for their Iridium Transceiver project
  - c. EH has been elected to the board of directors for the IEEE Communications Society
4. Vice-Chair Report (Not in attendance)
5. Treasurer Report
  - a. Two payments will be made
    - Up to \$200 for the 3D printing workshop
    - NA will be reimbursed for the WIE BBQ and the WIE leadership conference
6. Secretary Report
  - a. No updates
7. IEEE Canada President Update (Not in attendance)
8. IEEE Canadian Foundation Report (Dave Kemp sent regrets)
  - a. Nov. 15 is the next deadline for the ICF to receive grant applications for grants, awards, prizes, and McNaughton Learning Centre (see <http://ieeecanadianfoundation.org/EN/applications.php>)
  - b. Nine special grants were approved at the Sept. 13 board meeting including \$1000 to a UofM group associated with MAPT to design and construct Iridium transceivers
9. Membership Development Update
  - a. Membership elevations have not changed in the last month
  - b. Two members have started the application process
10. Chapter and Affinity Group Reports
  - a. Communications (Not in attendance)

- b. Computer and Computational Intelligence (IJ)
  - IEEEExtreme 11.0 coming up on Oct. 14
    - i. Room has already been booked
    - ii. We need to focus on advertising this event to student this IJ is not teaching this term
    - iii. CN will organize an info session
    - iv. Motion to approve up to \$100 for pizza for Lakehead during the competition (LC/NA) Passed
    - v. Motion to approve up to \$200 for pizza for students at the UofM during the competition (DS/NA) Passed
    - vi. ECE and the Engineering Faculty supported the event last year, IJ will request support again for this year
- c. EMBS (Not in attendance)
- d. EduManCom (Not in attendance)
- e. PES (Not in attendance)
- f. Waves (CN)
  - DL talks will be held on Oct. 6 and 13
- g. RobConIM (Not in attendance)
- h. GRSS-AES (DS)
  - Nothing to report
- i. YP (Not in attendance)
  - YP is still looking for a new Chair
  - A 3D printing workshop was held during the summer
    - i. ~20 attendees
- j. Life Members (Not in attendance)
- k. WIE (NA)
  - BBQ was held in July, attended by ~50 people
    - i. First event using online payment/registration tools
  - Held a networking event at the end of August
  - Organizing a WIE panel discussion during EPEC conference in October in Saskatoon
  - NA would like to improve WIE membership in the Section (only 26 active members)
- l. TISP (Jillian Seniuk Cicek sent regrets)
- m. Newsletter (Not in attendance)

## 11. Reports from student branch chairs

- a. University of Manitoba (Not in attendance)
  - Requesting funding for a student branch exchange
    - i. Chelsea Taylor went to Montreal
    - ii. Motion to cover \$28.30 worth of trip expenses (IJ/DS) Passed
  - Student branch will support IEEEExtreme as in the past, supply fridge, chairs, etc.
- b. Lakehead University (Craig)
  - New executive team for the Lakehead student branch
  - Events held last year include two technical talks, one orientation event, a paintball event, MLC lab tour
  - MLC will be formally opening this year
  - We will try to include the Lakehead group in technical seminars, LC will advertise
    - i. A list of topics of interest from the Lakehead students would be helpful
- c. Assiniboine College (Not in attendance)

d. Red River College (Not in attendance)

12. New business

a. YP in Space funding request

- Two events are being planned (Israel and India), DS is one of the organizers for the India event (Nov. 24-25)
- A 3 day workshop will be held in Bangalore, India in conjunction with an antennas conference (hoping for 80 participants)
- 8 different Societies have contributed financially
- DS is asking for funding to cover remaining expenses
  - i. Motion to cover up to \$200 of the expenses (IJ/LC) Passed
- DS is preparing a workshop for the event

b. DL talk planned by EMBS

- Talk was lined up for the Life Sciences Manitoba AGM, additional talks at UofM, other venues
- Delay in approval, DL scheduled with another party
- BP: Is any funding available from IEEE to bring in a speaker who isn't a DL?
  - i. IEEE won't make an exception for speakers not on the Society's DL list

**ADJOURNED (IJ) at 18:48**