

IEEE Winnipeg Section Meeting Minutes – April 17, 2018

University of Manitoba Engineering and Information Technology Complex – E2-351, Winnipeg, Manitoba, Canada, 5:30 PM

Attendance: Steven Howell (SH), Ian Jeffrey (IJ), Nuwan Perera (NP), Nasim Abdollahi (NA), Blake Podaima (BP), Dustin Isleifson (DI)

Regrets: Dave Kemp, Witold Kinsner, Trevor Brown, Dario Schor, Chris Henry

CALLED TO ORDER

1. Approval of the agenda (IJ/NP) Carried
2. Approval of the minutes of the March meeting (NA/BP) Carried
 - a. Name of WIE representative in the February minutes is not correct, NA will send correct name to Trevor
3. Chair Report (SH)
 - a. SH would like to thank the rest of the executive for input to the report for the IEEE Canada Spring Board Meeting
 - b. Meeting format is changing this year, in addition to the formal report they want one slide showing a best practice/success story from the past year, as well as one slide for a challenge and proposed solution
 - IJ suggests WIE's success and Lakehead's McNaughton Learning Centre (in that order)
 - SH suggest the transition problem with YP or the finance issues as challenges
4. Vice-Chair Report (IJ)
 - Nothing to report
5. Treasurer Report (NP)
 - i. Need to update signatures on accounts (work on this offline)
 - ii. SH: We need an appointment to go to the bank to change the signatures
 - a. SH suggests Trevor and Nuwan as signatures, IJ would be willing as well
 - b. Might be an issue with closing the USD account due to the exchange
6. Secretary Report (Trevor Brown sent regrets)
7. IEEE Canada President Update (Witold Kinsner sent regrets)
8. IEEE Canadian Foundation Report (Dave Kemp sent regrets)
 - a. Dave Kemp passed along highlights from 2017
 - Alex Poersch (Winnipeg Section) received an ICF Scholarship
9. Membership Development Update (Dario Schor sent regrets)
10. Chapter and Affinity Group Reports
 - a. Communications (Not in attendance)

- b. Computer and Computational Intelligence (IJ)
 - Regrets from Chris Henry
 - i. Setting up a DL talk for July
 - Alfonz Koncan is organizing a high performance computing workshop day for the summer
 - i. Will ask about the possibility of IEEE support during the May meeting
 - c. EMBS (Not in attendance)
 - d. EduManCom (Not in attendance)
 - e. PES (Not in attendance)
 - f. Waves (Not in attendance)
 - g. RobConIM (Not in attendance)
 - h. GRSS-AES (DI)
 - DI is now the Vice-Chair of the GRSS-AES Chapter, becoming more involved
 - i. YP (Not in attendance)
 - j. Life Members (Not in attendance)
 - k. WIE (NA)
 - High school student workshop held in February; Dean's office supported the event with \$200
 - i. No need for funding from the Section
 - Planning a couple of technical seminars for graduate students at the U of M, dates and topics to be discussed
 - l. TISP (Not in attendance)
 - m. Newsletter (Not in attendance)
 - n. Webmaster (Not in attendance)
11. Reports from student branch chairs
- a. University of Manitoba (Not in attendance)
 - Martin Rickey is the new Chair
 - b. Lakehead University (Not in attendance)
 - c. Assiniboine College (Not in attendance)
 - d. Red River College (Not in attendance)
12. New business
- a. BP: Looking to support a HPC workshop/seminar organized between U of M/U of W/RRC, organized by Alfonz Koncan
 - Will be bringing in a DL from the Computer Society
 - SH: Funding from the DL program should always be explored first
 - Motion: To transfer previously approved funding of \$500 for EMBS DL to the proposed DL from Computer/Computational Intelligence Society for summer 2018 (BP/NP) Passed

ADJOURNED (DI/BP)